



Record of processing activities

<p>This Privacy Statement has been published on the Kaisu institutional repository website https://publications.bof.fi/.</p>
<p>1. Name of the personal data file system</p>
<p>Kaisu (the Institutional Repository of the Bank of Finland and the Financial Supervision Authority, FIN-FSA).</p>
<p>2. Name and contact details of controller and contact details of data protection officer</p>
<p>Bank of Finland (in respect of Bank of Finland's data collections) Business ID 0202248-1 PO Box 160 00101 Helsinki</p> <p>Contact details of the person responsible for the personal data file system: Soile Hakonen Email: kirjasto(at)bof.fi Tel. +358 9 1831 (switchboard)</p> <p>Contact details of the data protection officer: Email: tietosuojavastaava(at)bof.fi Tel. +358 9 1831 (switchboard)</p>
<p>3. Purpose of the processing of personal data and the legal basis for the processing</p>
<p>Kaisu is the open repository of born digital and digitized publications and digitized archival collections of the Bank of Finland and the Financial Supervisory Authority, FIN-FSA. The oldest publications in Kaisu are from 1882. All publications are freely accessible to read and download, and no personal data is collected from users.</p> <p>Kaisu's user data file system maintains the data (name and email address) of the registered users who update and save the publication data into the repository and maintain the user interface.</p> <p>Processing of the personal data is based, with respect to registered users, on consent.</p>



17 November 2022

Unrestricted

The Kaisu institutional repository makes use of Siteimprove web analytics that produce web traffic reports. The information sent by browsers is sent to servers located in the EU and is used to provide the Bank with statistics on the number of browser visits, usage patterns and searches performed on the Bank's website. The data is anonymized, so it is not possible to identify the visitors on the website.

4. Categories of data subjects and categories of personal data

Categories of data subjects:

- The user data of the registered users who maintain the publications and user interface of Kaisu repository.

Categories of personal data:

- The Bank of Finland library system's user data includes the name and email address. In addition, information is collected in the hidden metadata of the record itself (dc.description.provenance) about who has modified the record and when.

5. Recipients or categories of recipients of the personal data

The Bank of Finland does not disclose personal data from the Kaisu repository. Named employees of the system supplier (The National Library) have access to the customer data file system in information system maintenance and development duties.

6. Notification of possible transfer of personal data to a third country or an international organisation

Data are not transferred outside the EU or the EEA or to international organisations.

7. Period for which the personal data will be stored or the criteria used to determine that period

The personal data of the registered users is retained for as long as a person has access rights to Kaisu. Data are erased when the access rights are terminated.

8. General description of technical and organisational security measures



ICT and Information
Management

Bank of Finland

Memorandum

3 (3)

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In order to protect the personal data against unauthorised access, disclosure, destruction or other unlawful processing, appropriate technical and organisational security measures are used, taking potential risks into consideration. These measures include the use of secure equipment premises as well as administrative and technical information security solutions.

The processing of the personal data and the data storage location of the Kaisu repository have been agreed in a maintenance contract made with the system supplier (The National Library).

9. Rights of data subjects

The data subjects in the personal data file system have the right:

- to request from the controller access to personal data concerning them and the restriction or erasure of such data or to object to processing as well as the right to transfer data from one system to another.
- to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- to lodge a complaint about the processing of personal data with a supervisory authority.

10. Statutory or contractual requirement to provide data and consequences of failure to provide such data

If a user does not provide information necessary for registration, the user cannot use the service.

11. Source of information

The personal data of Bank of Finland and FIN-FSA employees are obtained from the Bank of Finland's internal personal data file system.